

Prime Minister.

Could you pl. consider the  
attached seating plans  
which I have adjusted  
in the light of our discussion?

A.S.C.  $\frac{26}{5}$

David  
MB

B.R.  
DINNER: THURSDAY, 7 JUNE 1984  
10 DOWNING STREET

HE Monsieur Gaston Thorn

HE Monsieur Francois Mitterrand

HE Dr. Helmut Kohl

RT. HON. THE PRIME MINISTER

The Rt. Hon.  
Pierre Elliott Trudeau

The Hon. Ronald Reagan

HE Mr. Yasuhiro Nakasone

HE On Bettino Craxi

ENTRANCE



R.R.  
LUNCHEON: FRIDAY, 8 JUNE 1984  
HEADS OF DELEGATIONS AND FOREIGN MINISTERS  
GOLD ROOM, LANCASTER HOUSE

---

HE Monsieur Claude Cheysson

The Hon. Allan J. MacEachen

HE On. Giulio Andreotti

HE Mr. Yasuhiro Nakasone

HE Monsieur Gaston Thorn

HE Dr. Helmut Kohl

Rt. Hon. Sir Geoffrey Howe

Rt. Hon. The Prime Minister

The Hon. Ronald Reagan

The Rt. Hon. Pierre Elliott Trudeau

HE Monsieur Francois Mitterrand

HE On. Bettino Craxi

The Hon. George P. Shultz

HE Herr Hans-Dietrich Genscher

HE Mr. Shintaro Abe



DINNER: FRIDAY, 8 JUNE 1984

NATIONAL PORTRAIT GALLERY

The Rt. Hon. Pierre Elliott Trudeau

HE Monsieur Francois Mitterrand

HE Mr. Yasuhiro Nakasone

HE Dr. Helmut Kohl

RT HON. THE PRIME MINISTER

The Hon. Ronald Reagan

HE On. Bettino Craxi

HE Monsieur Gaston Thorn

ENTRANCE



PLENARY LUNCHEON: SATURDAY, 9 JUNE

STATE DINING ROOM: LANCASTER HOUSE

HE Herr Hans-Dietrich Genscher

HE Mr. Shintaro Abe	HE Monsieur Claude Cheysson
The Hon. Allan J. MacEachen	The Hon. George P. Shultz
Rt. Hon. Sir Geoffrey Howe	HE On. Giulio Andreotti
HE Mr. Yasuhiro Nakasone	HE Dr. Helmut Kohl
Rt. Hon. Pierre Elliott Trudeau	HE Monsieur Francois Mitterrand
The Hon. Ronald Reagan	RT. HON. THE PRIME MINISTER
HE On. Bettino Craxi	HE Monsieur Gaston Thorn
Rt. Hon. Nigel Lawson	Monsieur Jacques Delors
Monsieur Francois-Xavier Ortoli	HE Dr. Otto Graf Lambsdorff
The Hon. Donald Regan	HE On. Giovanni Goria
HE Mr. Noboru Takeshita	The Hon. Marc Lalonde





Dinner 7 June

No 10 Downing Street.

M. Thom

President Mitterrand

Chancellor Kohl

The Prime Minister

M. Trudeau

President Reagan

M. Nakasone

Sg. Craxi



● Lancaster House

Luncheon Gold Room  
Heads of Delegations

8 June  
and Foreign Ministers



M. Cheysson

Mr Mac Lachlan

Sgr Andreotti

Mr Nakasone

M. Thoin

Chancellor Kohl

<sup>Howe</sup>  
~~President Reagan~~

The Prime Minister

<sup>President ~~Craxi~~ <sup>Howe</sup> Reagan</sup>  
~~Sir Geoffrey Howe~~

Mr Tindem

President Mitterand

~~Sgr Craxi~~

<sup>Shultz</sup>  
M. Abe

Herr Genscher

<sup>Abe</sup>  
M. Shultz





Dinner 8 June: National Portrait  
Gallery

~~President Mitterand~~

Trudeau

~~President Mitterand~~

~~Chancellor Kohl~~

M. Nakasone

~~Chancellor Kohl~~

~~President Reagan~~

The Prime Minister

~~President Reagan~~

~~Mr. Trudeau~~

~~Mr. Trudeau~~

Sgt. Craxi

M. Thorn



Plenary Luncheon  
State Dining Room, Lancaster House  
9 June.

Herr Genscher

Mr Abe	Mr Cheysson
Mr Mac Lachlan	Mr Shultz
Mr Geoffrey Howe	Sqr Arancotti
Mr Nakasone	Chancellor Kohl.
<sup>Trudeau</sup> President Reagan	Mr. Thorn <sup>Nitterand</sup>
<sup>Reagan</sup> President Mitterand	The Prime Minister
Sqr Craxi	Mr. Trudeau <sup>Thorn</sup>
Mr Lawson	Mr. Delors
Mr. Ortoli	Count Lambsdorff
Mr. Regan	Sqr Goria
Mr Takeshita	Mr Lalonde





Foreign and Commonwealth Office

London SW1A 2AH

24 May 1984

A J Coles Esq  
10 Downing Street

A.S.C. 28/5  
f-a .

Dear John,

LONDON ECONOMIC SUMMIT: PLACEMENT FOR THE MEALS  
AT WHICH THE PRIME MINISTER IS HOST

I attach a note about placement at the Summit.

In view of the time factor, and prior contacts with Miss  
Goodchild, I am sending this direct, with a copy to Mr Hatfield.

Yours ever,  
*N J Barrington*

N J Barrington

copy to: PS/Sir Robert Armstrong  
Cabinet Office

PS/FCO

PS/Chancellor of the Exchequer





LONDON ECONOMIC SUMMIT  
PLACEMENT FOR THE MEALS AT WHICH THE PRIME MINISTER IS HOST

1. One of the last items on which we need decisions is the placement at meals during the Summit. The attached sheets contain proposals for the four meals concerned, but I also enclose boards so that No 10 can try various other options if they so wish.

2. The principles I have been guided by are as follows:

- (i) The main protocol positions are as agreed by the Prime Minister for the seating during the sessions at Lancaster House, i.e. the senior man on the Prime Minister's right, the second on her left, the third opposite, the fourth on the man opposite's right and so on.

I have suggested this protocol for the first dinner at 10 Downing Street. A similar protocol, at any rate with President Reagan on the right and President Mitterrand on the left, will of course be used for The Queen's Banquet on 9 June.

- (ii) For the second meal (lunch at Lancaster House) we have put the next two senior Heads of Delegation on the Prime Minister's right and left and for the third meal (dinner at the National Portrait Gallery) I have done the same for the final two Heads of national Delegations.
- (iii) This leaves the plenary lunch at Lancaster House on 9 June, with one Head of Delegation left (M. Thorn) who I have put on the Prime Minister's right. I have suggested that on her left on this occasion she might like to have Mr Trudeau. He would be the only one thus coming round for the second time as her neighbour, but this might be justified by making some allusion at the lunch, which would be appropriate, to the fact that this was Mr Trudeau's last public appearance on the international stage as Prime Minister of Canada. Also the Commonwealth connection. Such an arrangement could compensate in a minor way for the fact that the Prime Minister was not able, at this busy time, to give a lunch to Mr Trudeau during his last official visit to London.

On this occasion it also seems appropriate that the two Presidents should be sitting at a high position on the table opposite the Prime Minister.

- (iv) The other places around the table have been arranged in each case to ensure that, as far as possible, every Head of Delegation sits next to each of the others at some stage. This is in fact an extraordinarily difficult jigsaw puzzle to manage and if one place is changed many others have to be changed too. Otherwise one finds

/that





that, for example, we have put Herr Kohl next to Mr Craxi three times. As arranged at present there are only three cases where Heads of Delegation do not sit next to another (Mitterrand-Trudeau, Kohl-Craxi and Nakasone-Thorn). Despite best juggling we have been unable to improve on this. We have done the best to fill the gaps by putting these Heads of Delegation next to Foreign or Finance Ministers from the other country where possible. There are hardly any occasions when Heads of Delegation sit next to other colleagues more than once.

- (v) On occasions where other Ministers are joining the Heads of Delegation I have proposed that the Heads of Delegation should form a block in the middle, with the Ministers at either end of the table. The only exception to this is the joint lunch with Foreign Ministers on 8 June when it is suggested that the Foreign and Commonwealth Secretary should be co-host opposite the Prime Minister. At the plenary lunch on 9 June I have suggested that Sir Geoffrey Howe and Mr Lawson should be spaced out on the opposite side of the table from the Prime Minister. I have put the Foreign Ministers at Sir Geoffrey Howe's end and the Finance Ministers at Mr Lawson's end so that they can discuss business if necessary.
- (vi) The seating plan may be particularly important at the National Portrait Gallery, where the Elizabethan Room is not large, given that there will have to be seats behind for certain interpreters. As the plan comes out, I think it is appropriate that President Reagan will be opposite the Prime Minister. President Mitterrand will also be in a good position for photographs at the end of the table. Those needing interpreters are at the ends so that the latter can take space in the longer part of the room.

N J BARRINGTON

24 May 1984



070.

cc Sue Goodchild

Prime Minister.

①

Ref. A084/1560

MR COLES

Agree these additional

just?  
Yes no

A.F.C. <sup>24.</sup>/<sub>5</sub>

London Economic Summit: St James's Palace Reception

Earlier this month the Prime Minister approved the guest list for the reception at St James's Palace on 7 June. I now  
--- attach a supplementary guest list for the Prime Minister's approval.

2. The additional MPs were suggested by the Foreign and Commonwealth Secretary who thought the numbers of Members of Parliament could usefully be increased.

*R.P.*

R P HATFIELD

24 May 1984



SUPPLEMENTARY GUEST LIST FOR PRIME MINISTER'S RECEPTION  
AT ST JAMES'S PALACE, THURSDAY 7 JUNE

I. PARLIAMENT

Mr Tim Renton MP	House of Commons	Parliamentary Private Secretary to the Secretary of state for Foreign and Commonwealth Affairs
Mr Michael Colvin MP	House of Commons	Parliamentary Private Secretary to Mr Richard Luce MP, Minister of State, FCO
Lord James Douglas Hamilton MP	House of Commons	Parliamentary Private Secretary to Mr Rifkind and Mr Whitney Ministers of State, FCO
The Hon Mark Lennox Boyd MP	House of Commons	Parliamentary Private Secretary to the Chancellor of the Exchequer
Mr Tim Smith MP	House of Commons	Parliamentary Private Secretary to the Home Secretary
Mr George Robertson MP (Labour)	House of Commons	Labour Party spokesman on foreign affairs
Mr Donald Anderson MP	House of Commons	Labour Party spokesman on foreign affairs
Mr Robin Cook MP	House of Commons	Labour Party spokesman on foreign affairs

II. THOSE INVOLVED IN THE PREPARATION AND ORGANISATION OF THE SUMMIT

Cabinet Office

Mr Leslie Wright	Director of Communications	Closely involved in Summit communications
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III. COMPANIES



III. COMPANIES ASSOCIATED WITH THE SUMMIT

The Rt Hon the Lord Remnant CVO FCA	Chairman Bank of Scotland  (write to: Mermaid House 2 Puddle Dock London EC4)	Contributed to cost of briefcase
Mr Stanley Grinstead FCA CBIM	Chairman Grand Metropolitan Limited 11 Hanover Square London W1A 1DP	Providing free beer for journalists

IV. OTHER PROMINENT PERSONALITIES

The Countess of Sutherland	39 Edwardes Square London W8	Lending picture of Lancaster House, where her ancestors lived
Lord Leverhulme	16 Clarendon Road London W11	His ancestor presented Lancaster House lease to nation
Lord Hunt of Tanworth	8 Wool Road Wimbledon London SW20	Former Cabinet Secretary and 'Sherpa'
Miss Valerie Beston	Marlborough Fine Art 6 Albermarle Street London W1X 3HF (629 5161)	Helped with gifts, especially Henry Moore
The Rt Hon the Earl of Stockton PC OM FRS	Birch Grove House Chelwood Gate Haywards Heath West Sussex	Former Prime Minister. (Other former Prime Ministers have already been invited)



JUNE

Lord Rothschild's silver

233- Laurie Atfield telephoned on Thursday: he  
8318 will ring you on Wednesday.

Normally they give an indemnity in rather official terms - a contract for the loan of the item for a set period but as the "donor" wishes to remain anonymous the best thing would be an indemnity issuing from No 10 - although this breaks all the rules - as it is only over night and a "personal relationship". A letter signed by Robin Butler on behalf of the Prime Minister, saying that the office/department would give a full indemnity for the loan from - to - would be sufficient, but the letter is not legally binding.

All sounds rather odd to me !!

*Apple*

*24/5*





File ELL

bc Mr Ingham  
Sir P Craddock

10 DOWNING STREET

*From the Private Secretary*

MR HATFIELD

Economic Summit:  
Photocalls at Lancaster House

Thank you for your minute of 23 May.

The Prime Minister is prepared to allow a period of 10 minutes at Lancaster House on the morning of 8 June for photographs to be taken of the Heads of State or Government when they are seated at their tables in the Music Room. She hopes that this would enable three waves of journalists to be accommodated. But she does not wish these proceedings to last for as long as 12 minutes.

A. J. COLES

24 May 1984





10 DOWNING STREET

*From the Private Secretary*

16 May, 1984

GIFTS FOR THE HEADS OF DELEGATION - ECONOMIC SUMMIT

Would you please refer to my letter of 14 May.

The Prime Minister has now decided to present the gifts listed in b - f of the second paragraph of that letter. She will give to President Mitterrand the drawing of the Head of a Girl by Henry Moore which was sent to No.10 by the Henry Moore Foundation today (i.e. not the earlier, framed drawing).

The Prime Minister has still not seen a picture which she would like to present to Monsieur Thorn. She would be grateful if you could make available a selection of three prints (which should not be of quite such a high quality as the one she envisages presenting to President Reagan).

Mrs. Thatcher would be grateful if a card could be made for each picture setting out information about the artist, and where appropriate, the scene depicted.

A.J. COLES

N. Barrington, Esq.,  
Foreign and Commonwealth Office





File da  
34

10 DOWNING STREET

*From the Private Secretary*

SIR ROBERT ARMSTRONG  
CABINET OFFICE

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London Summit: Menus

Thank you for your minute of 15 May. The Prime Minister has taken the following decisions about the menus.

For the working dinner at 10 Downing Street on 5 June for President Reagan, Mrs. Thatcher accepts all the suggestions except the proposed sweet. Given that the meal is a rather rich one she would like the strawberry souffle to be replaced by a sharp third course such as orange sections poached in caramel (and completely peeled).

The menu for the working dinner on 7 June is approved. So is the menu for the working lunch at Lancaster House on 8 June. The Prime Minister will not wish vintage port to be served.

With regard to the working dinner at the National Portrait Gallery on 8 June, the Prime Minister has approved the menu and would like brie and camembert to be served in addition to English cheeses.

As for the plenary lunch at Lancaster House on 9 June, the Prime Minister has approved the menu, including the roast Norfolk turkey, but would again like a less heavy sweet to be substituted for the apple crumble. The Prime Minister does not wish to offer vintage port on this occasion.

The menu for the lunch for Mr. Nakasone on 11 June is approved.

A. J. COLES

16 May 1984

da





10 DOWNING STREET

~~JOHN~~

Mr. Barrington (London Summit Coordinator) rang. He just wanted to know whether you want to leave the size of the menus for the Summit to him. (he assumes Christmas card size will be appropriate).

Tel: 273-4326

STEPHANIE

15.5.84



Prime Minister.

Could you pl. indicate whether you agree with these menus?

A. & C. 15/5

Ref. A084/1447

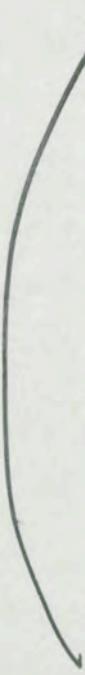
MR COLES

London Summit: Menus

--- I enclose a note by the Secretary of the Government Hospitality Fund with recommended menus for the Summit and for the Reagan and Nakasone bilaterals. It makes sense to look at these as a whole, as Brigadier Cowan suggests.

2. There is only perhaps one point of substance, which is whether to have duck or turkey for the plenary lunch at Lancaster House on 9 June. This is the lunch with produce supplied by Food from Britain. They are looking forward to getting some good publicity out of it, which helps justify their providing a large quantity of food free for journalists. The menu chosen is a suitable one: the smoked salmon coming, of course, from Scotland, the turkey or Aylesbury duck from England, and they have a source of supply of apples in Northern Ireland (I don't know about Welsh cheeses!). Mr Barrington and I feel that it might be better to choose duck for this meal, since turkey is so much associated in the public mind as an American national dish.

3. As far as Brigadier Cowan's point (e) about wines is concerned, I see positive advantage in sticking to French wines (except for the "Food from Britain" lunch, for which English wines are proposed): if we chose German for one meal, we should be obliged to choose Italian and Californian for others. It seems to me entirely justifiable to choose the best in the cellar, which are French.



Duck is very rich and very uncertain.

REA

ROBERT ARMSTRONG

15 May 1984

I should prefer Turkey

mt



GHF A6358

From: Brig. Alan Cowan, GHF

Date: 10 May 1984

*minute to Sir R. Armstrong  
Yd 11/5*  
Mr Barrington  
Economic Summit Administration Unit

LONDON ECONOMIC SUMMIT: MINISTERIAL MEALS

1. I attach at Annex A suggested draft menus for meals to be hosted by the Prime Minister during the Economic Summit itself, together with those at 10 Downing Street on 5 June (dinner for President Reagan) and 11 June (lunch for Mr Nakasone) which are sufficiently close to the Summit to make overall coordination desirable.

2. The following general comments are relevant to any consideration of the draft menus:-

- a. Taking account of the number of meals involved, of seasonal availabilities, of the menu chosen by The Queen for Her dinner on 10 June, and of known dietary or other restrictions amongst the Prime Minister's guests, the scope for variety is somewhat limited.
- b. I have tried to concentrate on more or less classical dishes, with a strong leaning towards the traditional English style and tempered with our knowledge of Mrs Thatcher's personal preferences, which will be suitable for busy Ministers in possibly hot and humid weather. I have also had to take some account of the relatively limited facilities in the external venues.
- c. Given these circumstances, I hope that the Prime Minister will be prepared on this occasion to consider a single set of draft menus rather than the three alternatives to which she is accustomed for individual meals at 10 Downing Street. It would be virtually impossible to provide alternatives on that scale without jeopardising the balance of the whole series.
- d. I should draw attention to the menu for the Plenary lunch at Lancaster House on 9 June. The main elements for this meal are being provided by "Food from Britain", as part of the sponsorship arrangements for the Economic Summit. The raw materials will be delivered to my caterer, who will then be responsible for cooking and presentation.
- e. I do not usually need to trouble the Prime Minister with questions about wines to accompany individual menus, because she trusts my judgement as Manager of the GHF Wine Cellar. However, on this occasion there



is an issue of principle. Put simply the problem is this:-

- (1) The wines listed at Annex A are of exceptional quality and have been carefully selected to match the importance of the occasion. But, with the exception of the dinner for President Reagan on 5 June and of the Plenary lunch on 9 June, for both of which special considerations apply, all these wines (other than Port) are French.
- (2) From time to time at bilateral events the Prime Minister, as a compliment to her guests, has served wines from Germany, Italy and California on appropriate occasions. It is possible that she might wish to consider adopting this course during the Economic Summit.
- (3) However, there is a snag. While the German wines are of good quality (albeit below the excellence of the selected French wines) and could easily be accommodated in a Summit menu, the Italian and Californian wines are of a noticeably inferior quality and their introduction would seriously lower the general standard of the relevant meals.
- (4) To serve German wine but not Italian or Californian might conceivably be regarded by the affected guests as discriminatory, whereas everybody present would readily accept French wines (and English on 9 June) as a matter of course.

*Approved*

As the French wines are the best we have and as they are classically correct for the dishes they accompany, I strongly recommend that the selections made in Annex A be endorsed and that German, Italian and Californian wines be omitted on this occasion (other than Californian on 5 June).

3. I will minute separately about the small number of practical points which are still outstanding between your people and mine.

*J A C Cowan.*

J A C Cowan  
10 May 1984





cc Tessa  
FILE  
da

10 DOWNING STREET

From the Private Secretary

15 May 1984

Economic Summit : Menus

Further to my letter of yesterday, I now enclose the three sketches made by Sir Hugh Casson of No.10 during last weekend.

As you know, the Prime Minister has selected the sketch of Downing Street with the policeman outside the door of No.10 for use on the menu card for her dinner at No.10 for Summit participants.

She does, however, wish to reduce the cost to the Summit budget of this so far as possible. She therefore proposes to use the same design for her official Christmas card this year.

I should therefore be grateful if you could, when approaching the printers whom you are using for the Summit, put the following points to them and let me know their replies.

The Prime Minister would need about 2,500 Christmas cards. In addition, she would like a further 200 cards which could be used for ordinary greetings purposes and which therefore would bear no reference to Christmas. She believes that the card would be most effective without any border. Bearing in mind the requirement for envelopes, it might be desirable to trim the enclosed card slightly so that standard envelopes can be used (but clearly the requirements for the menu will also be relevant here).

Taking all these points into account:

- (a) By how much could the printers reduce the cost to the Summit budget of the menu card?
- (b) What would the price of the Christmas card plus envelope be?

DCAAAX

/ I am



I am sorry to present you with this additional problem which does not relate to your Summit responsibilities. But since we have little option but to use the same printer, I should be most grateful if you could take on this task.

A. J. COLES

N.J. Barrington, Esq.,  
Foreign and Commonwealth Office.

DCAAAX